

**PROVIDENCE UNITED METHODIST CHURCH**

**WEDDING INFORMATION FORM**

BRIDE \_\_\_\_\_

GROOM \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

EMAIL \_\_\_\_\_

DATE AND TIME OF REHEARSAL \_\_\_\_\_

DATE AND TIME OF WEDDING \_\_\_\_\_

**NON-MEMBERS COMPLETE THIS SECTION**

Officiating Minister \_\_\_\_\_ Phone \_\_\_\_\_

**Non-Member Use of Church Fee: A reservation will not be placed on the PUMC calendar until a reservation deposit is received and the PUMC minister is consulted. This deposit is non-refundable within sixty (60) days of wedding date. The remaining Use of the Church Fee is due ten (10) days prior to rehearsal.**

	<b>Sanctuary</b>		<b>Chapel</b>
Amount Due:	\$ 750.00 (Minimum due \$250.)	Amount Due:	\$ 300.00 (Minimum due \$100.)
Deposit amount:	_____ Date paid: _____	Deposit amount:	_____ Date paid: _____
Remainder:	_____ Date paid: _____	Remainder:	_____ Date paid: _____

**Church Policies:**

1. No smoking is allowed inside the building.
2. Alcoholic beverages will not be consumed at any time on church property. The wedding party is requested to abstain from alcoholic beverages prior to the rehearsal and wedding.
3. Food or soft drinks may be consumed only in the dressing rooms provided for the bride and groom.
4. Throwing bird seed, rice or any other material is prohibited on church property.
5. There will be no moving of the piano in the sanctuary or any furniture in the chapel or parlor.
6. Seasonal decorations will not be moved.
7. If damage occurs, the wedding party assumes all responsibility for the replacement of church property.
8. Providence United Methodist Church cannot be held liable for items lost, stolen or damaged

**We have read the Wedding Manual for Providence United Methodist Church and agree to abide by the regulations set forth therein.**

\_\_\_\_\_  
Signature of Bride                      Date

\_\_\_\_\_  
Signature of Groom                      Date